

Planning Internship Information Form

Student Information

Student name/student number: Elise Antoniadis, ~~1001711700~~

~~Student E-mail address: Elise.antoniadis@mail.utoronto.ca~~

Employer Information

Organization name/Website: Campbell House Museum

<http://www.campbellhousemuseum.ca/>

Supervisor/Employer name, job title: Liz Driver, Director/Curator

~~E-mail Address, Phone number: liz@campbellhousemuseum.ca, (416) 597-0227 ext. 2~~

Job/Internship Information

Job/position title: Community Engagement Program Planning Officer

Dates/Duration of your internship: May 13, 2019 - November 30th, 2019

What basic work did you perform?

(Tasks below completed before August 9th)

- Researched existing public space programs in Toronto
- Prepared a brief summary report of the literature review and research findings
- Identified community stakeholders and potential program partners
- Created a community consultation process (e.g., schedule, format, topics/questions for discussion, structure, evaluation tools)

(Tasks below to be completed in the Fall)

- Together with Liz Driver and other project team members, have consultation meetings with community stakeholders and potential program partners
- Record and categorize the results of the consultation process for evaluation

- Prepare a report that summarizes the results of the consultation and suggests an approach to program planning for the revitalized public space when constructed
- Participate in project team meetings and assist with the coordination of project team activities
- Participate in the daily operation of the museum, which includes opening and closing the museum, conducting tours, and assisting with occasional special events

In what ways did the internship enhance your planning education?

Being the only planner on the team, I was thrust into a leadership role, and was expected to perform many duties expected of a professional planner. This includes community consultation, land use planning, and research. This enhanced my planning education because I gained hands-on experience.

Would you recommend this internship to other students?

Yes.

Suggestions you have for year 1 students looking for internship:

Good luck!

Other feedback/comments:

Thanks Marija :)

Please return this form to Marija via e-mail at wright@geog.utoronto.ca, by Sept. 5, 2019