

Internship Opportunity: Planner Graduate Co-op

Organization Name: Ministry of Transportation

Department: System Planning Branch

Mailing Address: 438 University Avenue, 12th Floor, Toronto, ON

Job Title: Planner Co-op

Start and end dates: 4 months, May – August 2025

The salary for this position is equivalent to \$38,231.00 - \$52,907.00 per annum. Individual salaries are based on the number of co-operative education work terms employee has completed with the Ontario Public Service.

Contact Name: Robin Kortright robin.kortright@ontario.ca

<https://www.ontario.ca/page/ministry-transportation>

The System Planning Branch develops plans, strategies and policies for the provincial transportation system that integrates all modes, enhances connectivity, operates efficiently and is accessible, to provide greater choice for people and businesses in Ontario. The Branch takes a long-term visionary approach to transportation planning in all regions of the province, identifying the infrastructure, services and policies needed to ensure we have the transportation system we need for the future.

What can I expect to do in this role?

- participate in planning and policy projects, prepare reports, presentations and discussion papers on multimodal transportation planning
- provide research, advice and information on transportation planning and policy
- analyze data and results, develop quality control measures, and apply data analytics
- present results of analysis to a range of technical and non-technical staff, and senior management to support evidence-based planning
- review and provide comments and advice on internal/external reports, policy development, transportation projects and other planning processes
- identify transportation planning issues, support stakeholder engagement, and integrates policy considerations into multimodal plans

How do I qualify?

Analytical, Problem Solving and Research Skills:

- Apply analytical and problem-solving skills to lead research and analysis
- Demonstrate research skills to plan and undertake complex transportation policy and long-term planning research
- Collect, synthesize, and analyze information and datasets

Communication, Interpersonal and Project Management Skills:

- Consult colleagues in other offices and branches and gather input on office initiatives
- Prepare reports and analysis to senior management, external stakeholders and non-expert audiences, ensuring that materials are accurate, clear and concise
- Plan and lead projects, set priorities, and coordinate project activities with partners

For interested students, please send a cover letter and resume to Robin Kortright at robin.kortright@ontario.ca no later than **Friday, January 10, 2024 at 5:00pm.**